

## Memorandum # 48/2006

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## MEMORANDUM

TO: To All Retirement Boards

FROM: Joseph E. Connarton, Executive Director

RE: E-Mail Addresses

DATE: December 7, 2006

PERAC's Communications Unit maintains files of e-mail addresses for retirement boards and other interested parties. We use these files to transmit copies of the PERAC Pension News, Newsflashes, and other communications.

In order to ensure that such e-mails reach all retirement board members and administrators in a timely fashion, please transmit all current relevant e-mail addresses to Sarah Kelly (SKelly@per.state.ma.us) at PERAC. Please note you do not need to limit these e-mail addresses to those associated with retirement board computers. We would welcome receiving home and other office e-mail addresses as well.

Please be sure to include the name of your retirement board as well as the name(s) of the member(s) and/or administrator(s) who can be reached at the e-mail address(es) being provided.

If you would like to supply e-mail addresses for other individuals – such as town treasurers or personnel officers, we would also be pleased to receive them.

If you have any questions, please contact Sarah Kelly at 617-666-4446, extension 970.